

Introduction

In 1990, the federal government adopted the National Affordable Housing Act. This legislation created some new federal housing programs, and consolidated planning and reporting requirements for several programs which are administered by the U.S. Department of Housing and Urban Development (HUD). Beginning in 1995, cities, counties and states were required to develop a 5-year Consolidated Plan, and update it each year with an annual strategy for investing funds. The following chart lists the City's highest priorities, as stated in the 5-year plan, in areas designed to improve the quality of life for low- and moderate-income residents of the community.

Target Population	Prioritized Activities
Renters with incomes 0-50% of medium family income (MFI)	1. Rental Assistance 2. Acquisition/Rehabilitation 3. New Construction
Existing Homeowners with incomes 0-50% of MFI	1. Rehabilitation 2. Emergency Repairs 3. Energy Retrofitting 4. Replacement
Homebuyers with incomes 51-80% of MFI	1. Acquisition 2. New Construction
Homeless Person	1. Transitional Programs 2. Emergency Assistance 3. Permanent Housing
Non-Homeless Persons w/ Special Needs	1. Public Services 2. Facilities 3. Housing
Targeted Neighborhood Reinvestment	1. Neighborhood-based priorities 2. Housing 3. Facilities

The annual update contains planned expenditures for four entitlement programs administered by HUD: The Community Development Block Grant (CDBG) program, the HOME Investment Partnerships Program (HOME), the Emergency Shelter grant (ESG) program, and the Housing Opportunities for People with AIDS (HOPWA) program.

A. Application

B. FY 2005 Resources

FEDERAL FUNDS

Funding Source: U.S. Department of Housing and Urban Development (HUD)
Fiscal Year: July 1, 2004 through June 30, 2005

- Community Development Block Grant (CDBG)
Tucson's 2005 CDBG entitlement from HUD is \$7,456,000. (See Section F for CDBG funded activities)
- HOME Investment Partnerships (HOME) Program
The total HOME funds allocated to the City of Tucson and Pima County for FY 2005 is \$4,665,944.

HOME American Dream Downpayment Initiative (ADDI) funds allocated to the City of Tucson for FY 2005 is \$289,180. (See Section G for HOME funded activities)

- Emergency Shelter Grant (ESG)
Tucson's total ESG allocation for FY 2005 is \$278,808. (See Section H for ESG funded activities)
- Housing Opportunities for People with Aids (HOPWA)
The City received a total of \$402,000 for this program. (See Section I for HOPWA funded programs)

In addition to the above funding, the City and County will leverage funds from other resources. The chart on page 17 includes all resources the City expects to receive for housing and community development activities in 2005, based on resources received in previous years.

C. Geographic Distribution

The following census tracts, 15% of the total, are considered low-income target areas with minority concentration (50% or more minority residents):

2, 3, 8, 9, 10, 11, 12, 13.02, 20, 21, 23, 24, 25.01, 37.01, 38, 42, 43.08, 44.07, 48, 50

The investment of City entitlement funds in areas of minority concentration is estimated to be broadly distributed and relatively high, based on the fact that most of the City's entitlement supported programs are open to income-eligible residents city-wide.

The City allocates funding in several ways to ensure investment in areas of minority concentration:

1. Each year the Mayor and Council select six neighborhoods, one in each Ward, as Back to Basics target areas. This program is intended to rotate funding opportunities to all areas of the City. These neighborhoods receive an investment of CDBG funds to make improvements based on a neighborhood-driven prioritization process. These target neighborhoods overlay with minority concentration areas.
2. As mentioned above, the majority of the City's entitlement funding is directed to citywide programs. This is intended to provide access to services to a broad spectrum of clients. Clients who are also residents from areas of minority concentration may receive services in an area of minority concentration or at a location where the service is offered, outside of an area of minority concentration. In either case, entitlement funds are directed to benefit residents of minority concentration areas. The City has more specific information about clients served at the end of the fiscal year when the Consolidated Annual Performance and Evaluation Report (CAPER) is prepared.
3. In regard to public facilities projects, the City will fund these under the CDBG program if they are located in a designated "low-income" area. Many of these projects are located in areas that are both low-income and minority concentration areas. The City will make these investments to upgrade facilities in areas where there is a disproportionate need or a disparity in the facilities available to the surrounding area.

The following chart lists projects that will be located in areas where there is low-income benefit. Projects in areas of minority concentration are indicated by *.

Geographic Distribution

Agency/Neighborhood	Census Tract	Project Type
Mayor's Downtown Project*	2	Back to Basics
Ward 1*	Unk	Back to Basics
Ward 2	Unk	Back to Basics
Ward 3*	Unk	Back to Basics
Ward 4	Unk	Back to Basics
Ward 5*	Unk	Back to Basics
Ward 6	Unk	Back to Basics
CODAC Behavioral Health Services, Inc.*	11	Public Facility
Community Home Repair Projects of Arizona, Inc.	35.04	Public Facility
Direct Caregiver Association*	21	Public Facility
Esperanza En Escalante	40.09	Public Facility
The Haven	27.01	Public Facility
Open Inn, Inc.	32	Public Facility
Arizona's Children Association, Inc.*	24,31.01	Public Facility
Tucson Alcoholic Recovery Home, Inc.*	20	Public Facility
Tucson Centers for Women and Children	32	Public Facility
Boys & Girls Clubs of Tucson, Inc.*	21	Public Facility
COT/DNR	14,15	Public Facility
COT/P&R*	3	Public Facility
COT/P&R/SWDistrict*	25.01	Public Facility
The New Amphi Little League, Inc.	26.01	Public Facility
Pima County Jr. Soccer League*	20,35.01,36	Public Facility
Yes-2-Kids	35.01,26.01,45.09	Public Facility

D. Homeless and Other Special Needs Activities

The Tucson/Pima County “Continuum of Care” is designed to assist homeless people and represent the community’s best efforts to bring them into a service system that has the capacity to respond to their needs. It is also about a community planning process that is inclusive, demanding and a source of great community pride.

Tucson’s strategy to assist the homeless focuses on three primary activities:

Transitional programs
Emergency assistance
Permanent housing

Program that Assist the Homeless

Agency Name	Project Title	Activity	Funding Source	Funds Committed	Objective
Travelers Aid Society of Tucson	Women in Transition Program	Transitional Housing	ESG	\$ 30,000	15 Individuals
Administration of Resources and Choices	Elder Shelter Project	Emergency	ESG	\$ 48,600	400 Individuals
Information & Referral Services	Winter Shelter Program	Emergency	ESG	\$ 30,000	1500 Individuals
New Beginnings for Women & Children	New Beginnings Shelter Program	Emergency	ESG	\$ 50,000	470 Individuals
Open-Inn, Inc.	Crisis Assistance and Shelter	Emergency	ESG	\$ 98,000	130 Individuals
Primavera Foundation, Inc.	Primavera's Emergency Services: Relief & Referral/Emergency Shelter	Emergency	ESG	\$ 22,208	1728 Individuals
Miracle Square, Inc.	Independent Living Support Services	Housing	CDBG	\$ 30,000	30 Individuals
Travelers Aid Society of Tucson	Housing for Homeless People with Disabilities	Housing	CDBG	\$ 48,000	43 Individuals
Primavera Foundation, Inc.	Primavera's Emergency Services: Relief & Referral/Emergency Shelter	Emergency	CDBG	\$103,884	1728 Individuals
Salvation Army, The	Emergency Motel Vouchers/Respite Care	Homeless	CDBG	\$ 43,000	59 Individuals
Salvation Army, The	Family Services Emergency Assistance Program	Homeless	CDBG	\$ 25,000	14 Individuals
Travelers Aid Society of Tucson, Inc.	Crisis Emergency Services	Homeless	CDBG	\$ 84,127	3000 Shelter beds & 1125 Individuals
Travelers Aid Society of Tucson, Inc.	Emergency Shelter Services	Homeless	CDBG	\$ 81,474	224 Shelter beds
Total				\$ 694,293	

Assistance to Persons with Special Needs

The City of Tucson will continue to support the following programs, which are stated objectives in the Consolidated Plan:

Human Services

Facilities

Housing

Program that Assist Persons with Special Needs

Agency Name	Project Title	Funding Source	Funds Committed	Objective
Handi-Dogs, Inc.	Service Dog Training Program Expansion and Development	CDBG	\$ 25,000	55 Individuals
Administration of Resources and Choices	Reverse Mortgage Program	CDBG	\$ 33,000	313 Individuals
Pima Council on Aging	Homecare Services for the Elderly	CDBG	\$ 30,000	500 Individuals
St. Elizabeth of Hungary Clinic	Maintenance and Enhancement of City Sites: Mobile Podiatry Services	CDBG	\$ 31,783	83 Individuals
Tucson Urban League, Inc.	Senior Lunch and Recreation Program	CDBG	\$ 25,000	78 Individuals
Nosotros, Inc.	Pascua Senior Nutrition	CDBG	\$ 25,000	85 Individuals
Southern AZ AIDS Foundation	Case Management for Persons with AIDS	HOPWA	\$ 402,000	500 Individuals
Total			\$ 571,783	

Assistance to the Elderly

The Mayor and Council have set a target that at least 3% of CDBG money be used to assist the elderly.

Programs that Assist the Elderly

Agency Name	Project Title	Funding Source	Funds Committed	Objective
Handi-Dogs, Inc.	Service Dog Training Program Expansion and Development	CDBG	\$ 25,000	55 Individuals
Administration of Resources and Choices	Reverse Mortgage Program	CDBG	\$ 33,000	313 Individuals
Pima Council on Aging	Homecare Services for the Elderly	CDBG	\$ 30,000	500 Individuals
St. Elizabeth of Hungary Clinic	Maintenance and Enhancement of City Sites: Mobile Podiatry Services	CDBG	\$ 31,783	83 Individuals
Tucson Urban League, Inc.	Senior Lunch and Recreation Program	CDBG	\$ 25,000	78 Individuals
Nosotros, Inc.	Pascua Senior Nutrition	CDBG	\$ 25,000	85 Individuals
Total			\$ 169,783	

E. Other Actions

Actions taken to meet under-served needs, eliminate housing barriers, perpetuate fair housing, enhance institutional coordination, improve public housing, remove lead paint hazards, and reduce poverty include:

Addressing Obstacles to Meeting Underserved Needs

Tucson strives to meet the underserved needs of the community. This is accomplished through programs and services to homeowners and renters.

Homeowners

In 1999, the Mayor and Council directed CDBG-funded housing rehabilitation organizations to develop a coordinated strategy for providing home repair to low-income households community wide. Nine partner organizations with long-standing programs formed a collaboration that works on several goals: 1) the incorporation of home maintenance education and preventive care in housing rehabilitation programs; 2) streamlining of the application process for eligible households to apply and receive housing rehabilitation assistance; 3) enhancing resources; and 4) applying for a portion of the annual CDBG allocation to fund the coordinated strategy.

Renters

Section 8 Housing Voucher Program – at least 75% of the families who are admitted into the Voucher Program must be extremely low-income, meaning those with incomes at or below 30 percent of the area median. The Tucson area median income is \$48,600. The City will provide 3,777 Section 8 units; 802 units administered for Pima County, and 136 moderate rehabilitation units.

Public Housing – 40% of the families admitted into the Public Housing Program must be extremely low-income. 1,506 public housing units will be provided in FY 2004.

Other programs that will assist renters include: Low-Income Housing Tax Credits, HOME-funded Rental Housing Partnership, SABER and EI Portal, Shelter Plus Care, HOPWA, Positive Housing Opportunities, and Pathway Supportive Housing.

Public Policies that Eliminate Barriers to Affordable Housing

Bilingual Material

A large percentage of low-income residents in Pima County are Spanish speaking. Materials and advertisements promoting county-wide homeownership programs are printed in English and Spanish.

Incentives for Private Developers

The City provides incentives to non-profit and for-profit developers that expand their affordable housing production. The City has leveraged land and provided below market financing for affordable housing development. The City also markets individual homes and provides qualified buyers for affordable houses produced by the private sector.

Improved Institutional Structure and Enhanced Coordination**Community Development Advisory Committee (CDAC)**

The CDAC is a Mayor & Council appointed committee that oversees the grant application process and provides valuable citizen participation to the CDBG funding process.

Human Services Plan and Review Committees

The City adopted a Human Services Plan that identifies the needs of families and individuals who have difficulty maintaining a basic level of security. In an effort to streamline the funding process for these services, the City issued a single Request for Proposals which replaced multiple processes previously undertaken for CDBG public services, Emergency Shelter Grant, Outside Agency human services, Unallocated Youth and City funds allocated by United Way. Four Human Services Review Committees are appointed by the City Manager to review proposals for Human Services, and make funding recommendations.

Delegation of Authority – Environmental Reviews

The Mayor and Council have delegated authority to the Director of Community Services, or her designee, to implement the review requirements for the National Environmental Policy Act.

Delegation of Authority - Contracts

The Mayor and Council have delegated authority to the Director of Community Services, or her designee, to execute contracts or other documents necessary to carry out activities listed in this document.

Lending Institutions

Many of the City's programs and initiatives utilize mortgages from local lending institutions. The City may ask lenders to provide loans directly to bankable low-income households for home purchase or home improvement, or to an organization or developer for a public facility or multi-family housing project. The City depends on the local implementation of federal Community Reinvestment Act (CRA) programs to successfully develop needed affordable housing.

City of Tucson and Pima County Consortium

The consortium partners with various levels of government and other major funders in policy development. In FY 2005, they will: 1) host the eight annual affordable housing conference, which was co-sponsored by the County, State and City; and 2) expand the local Human Services Strategy, an inventory, profile and plan for funding human services which includes programs supported by the United Way and the City and Pima County; 3) City of Tucson and Pima County have entered into an agreement to authorize the City to operate a housing program on behalf of the County in order to provide financial assistance to families who reside in Pima County. The program administration includes fiscal management, planning and contracting requirements.

Public Planning Process

The City has engaged the public in planning and programs through the designation of special advisory committees comprised of individuals with diverse interests and perspectives in regard to key community issues. For example, the Mayor and Council appointed a citizen committee to work with the City on downtown revitalization and oversight of the code enforcement process. The City has also increased the role and visibility of local Boards and Commissions, such as the County Bond oversight committee and the Metropolitan Housing Commission.

Environmental Review Guidebook

To facilitate project feasibility and expedite the contracting process, the City developed a local guidebook that establishes a streamlined process for reviewing proposed projects in accordance with the National Environmental Policy Act (NEPA).

Pro-Neighborhoods

In an effort to provide resources to smaller projects that typically do not meet the criteria for entitlement funding, the City and County developed a multi-funded program called Pro-Neighborhoods. This program targets smaller, neighborhood-based needs like traffic calming devices and school-based activities for neighborhood residents.

Intragovernmental Coordination

Public improvement projects are coordinated among the following City departments: Parks and Recreation, Development Services, Community and Neighborhood Services, Police, Fire, and Planning.

Industrial Development Authorities

The City of Tucson and Pima County have Industrial Development Authorities (IDA). Through special bonding capacity, these organizations have financial resources for affordable housing development and public facility enhancements

Public Housing Initiatives

The City has several initiatives that provide opportunities to public housing residents.

Family Self -Sufficiency Program

City of Tucson's Self-Sufficiency Program seeks to assist Section 8 and public housing residents move from dependency on public assistance programs to independence. Provision of case management services, educational opportunities, job training opportunities, employment assistance, and the use of an escrow savings account are program components designed to help participants to achieve goals.

IDEA Program

The City of Tucson's Family Self-Sufficiency Program (FSS) has been awarded \$180,000 by the IDEA Program of the Federal Home Loan Bank of San Francisco, in an effort to promote first-time homeownership for low-income families. Under this program, eligible FSS families are provided homebuyer counseling and their escrow savings accounts are matched on a \$3-to-\$1 basis, up to a maximum award of \$10,000.

Depot Plaza

The City has applied for a HOPE VI Grant to revitalize the Martin Luther King (MLK) Apartments, which serve the elderly and disabled. The overall project, entitled Depot Plaza, envisions a mixed-use, mixed-income, transit-oriented development that will complement current plans to establish Downtown Tucson as a premier urban center in the Southwest. All 96 MLK units will be replaced, either on the Downtown site or in other City locations.

South Park Hope VI

The City was awarded a \$12.7 million HOPE VI Grant to revitalize the South Park Neighborhood. Activities include partial demolition and revitalization of 80 public housing units in the Robert F. Kennedy scattered-site project, creation of new homeownership opportunities, and activities related to youth, economic development and crime reduction. In addition, the City will award up to 80 vouchers to carry out relocations in conjunction with demolition activities. This project is 98% complete.

Zone Operations

Tucson has a scattered site public housing program that utilizes a zone approach to property management. The six zones consist of a manager, technician, housing agent and a temporary general office clerk hired from among the qualified Family Self-Sufficiency Program participants. The temporary assignments teach residents valuable skills and act as a rotating job training opportunity. Residents who successfully complete the one-year training period, are retained as permanent employees.

Fair Housing

HUD requires communities that receive federal funding to prepare a local Analysis of Impediments to Fair Housing Study (AI), and submit it to the HUD office with a plan of action to promote fair housing and mitigate problems identified in the analysis.

The City and County produced their first AI in 1998 and it was expanded in 1999 to include a specific strategy and budget. The AI was developed with an advisory committee made up of individuals and agencies in the community who represent protected classes and minorities. The AI contains an action plan, which includes testing for discrimination, public education and project and program innovations to increase the availability of housing and services to all residents of the community.

A consultant is in the process of updating the AI, and has proposed the following strategies and specific activities for eliminating discrimination and promoting fair housing:

- **Public education**
 - Fair housing/fair lending workshops
 - Annual briefings on fair housing issues for targeted groups
 - Annual fair housing poster contest for children
 - Information booths at major local events
- **Legislative advocacy**
 - Meet with legislators to facilitate fair housing education
 - Support new legislation that addresses suspect lending practices
- **Comprehensive neighborhood based planning**
 - Work with neighborhoods to set priorities and implement improvements
 - Provide fair housing information at neighborhood association meetings
- **Increased housing choice through economic empowerment**
 - Support programs that expand employment in neighborhoods
 - Work with the industry, primarily lenders, on marketing and customer service issues
- **Collaboration/Partnership among all constituencies**
 - Expand the membership of the Southern Arizona Coalition for Housing Opportunity
 - Invite community organizations to participate in planning, workshops, training, and related fair housing activities
- **Aggressive enforcement for fair housing laws, including testing and pre-complaint processing**
 - Continue and expand the scope, and implement new approaches to testing, to include developing issues
 - Use enforcement data (results) to educate the community
- **Targeted Neighborhood (infrastructure) improvements**
 - Continue to promote neighborhood revitalization programs
 - Expand the resources available to undertake infrastructure and other physical improvements
- **Revising codes, documents and contracts to eliminate discriminatory language and provisions**
 - Implement a systematic review of existing codes, ordinances, contract, CCR's and related documents

Work with the industry to provide template examples of applicable documents

- **Promoting awareness on the understanding of diversity**

Implement specific fair housing activities for youth

Provide incentives to neighborhood associations to implement activities that promote fair housing

Funding Committed to Fair Housing Activity

Agency	City Funding
Southwestern Fair Housing Council	\$25,000
Direct*	\$130,732
Rebuilding Together Tucson*	\$124,407
TOTALS	\$280,139

*Outreach in housing repair/adaptations for special needs populations

Reduce the Hazards of Lead-Based Paint

Rehabilitation projects - The City follows strict HUD guidelines for testing and abatement of lead-based paint and other hazardous substances, and requires compliance for its contractors and subcontractors. Any structure built before 1978 which is proposed for rehabilitation under federal programs is tested for lead-based paint. Notices and requirements regarding testing and removal for lead-based paint are provided to program participants, contractors and project sponsors. The City of Tucson has contractors who are licensed and are available to perform appropriate abatement and/or removal procedures if lead-based paint is present.

Section 8 – The PHA will inspect, for program participants, prospective dwellings constructed prior to 1978; and having a child under the age of six residing therein, for compliance with EPA and HUD Lead Based Paint rules and regulations. The inspection will include visual inspections for chipped, peeling, chalking and deteriorated interior and exterior paint. Clearance testing may also be performed to assure that a lead-safe environment exists after appropriate action by the property owner to remediate paint deficiencies.

Anti-Poverty Plan

Tucson has four strategies that are directly linked to the reduction of poverty.

These strategies are:

- Employment Opportunities
- Self-Sufficiency Assistance
- Support Services

- Affordable Housing

Employment Opportunities

Agency Name	Project Title	Funding Source	Funds Committed
Tucson International Alliance of Refugee Communities, Inc.	Learning Center for Women and Children	CDBG	\$33,000
Direct CareGiver Association	Expanding DCGS's Model Program for Certified Nursing Assistants/Certified Caregivers	CDBG	\$100,000
Family Counseling Agency of Tucson, Inc.	Teens in Transition (TNT) Workforce Development	CDBG	\$100,000
Goodwill Industries of Southern Arizona, Inc.	Ready-To-Earn Teleservices Training	CDBG	\$59,325
Metropolitan Education Commission	Academy Without Walls (AWW)	CDBG	\$38,000
Primavera Foundation, Inc.	Employment Services & Community Cleanup Project	CDBG	\$130,000
Southern Arizona Plumbing Heating Cooling Contractors Association	Southern Arizona Plumbing Heating Cooling Apprenticeship Services	CDBG	\$90,000
Tucson Pima Arts Council	The ArtWORKS! Academy	CDBG	\$95,000
Tucson Youth Development, Inc.	Transition Counseling Program	CDBG	\$40,000
Voices: Community Stores Past and Present, Inc.	110 Degrees After-School Magazine Program	CDBG	\$56,511
Wingspan	Eon - A Step Up, Educational Enrichment for LGBT Youth	CDBG	\$25,000
Total			\$766,836

Self-Sufficiency Assistance

Agency Name	Project Title	Funding Source	Funds Committed
Administration of Resources and Choices	Reverse Mortgage Program	CDBG	\$33,000
Handi-Dogs, Inc.	Service Dog Training Program Expansion and Development	CDBG	\$25,000
Miracle Square, Inc.	Independent Living Support Services	CDBG	\$30,000
Nosotros, Inc.	Pascua Senior Nutrition	CDBG	\$25,000
Pima Council on Aging	Homecare Services for the Elderly	CDBG	\$30,000
Tucson Urban League, Inc.	Senior Lunch and Recreation Program	CDBG	\$25,000
Total			\$168,000

LEVERAGED RESOURCES

Wherever possible, the City attracts additional resources by submitting grant applications and providing support to organizations that apply to competitive grant programs. The City has been successful in attracting grants to support agencies that provide housing and services. These include: The Affordable Housing Program of the Federal Home Loan Bank, State of Arizona Housing Fund, Supportive Housing Program (SHP), HOPE VI Program, and HOPE 3 programs. The City has

contributed general funds to meet HOME program match and for activities which support the homeless.

Each year, the City collects leverage information for federally funded programs to produce an end-of-year report. The projected figures in the chart on the following page are based on leverage funding for the previous program year. Funding opportunities that emerge in the course of the program year will be reflected in the end of the year report for FY 2004.

In FY 2004, the City offered to sell land located on West Congress Street and Lot 7 in the downtown core. Proceeds from the sale of these properties will first be used to repay CDBG, the balance will be used to fund affordable housing development in the downtown within the Rio Nuevo project boundaries.

SUMMARY OF RESOURCES

Source	Amount
FEDERAL FUNDS	
HURF - B2B	\$1,744,800
Title XX	\$12,796
Shelter Plus Care (5-year grant FY 2000-2005)	\$2,834,580
Pathways (3-year grant FY 2001-2004)	\$263,088
STATE FUNDS	
Department of Economic Security	\$704,273
Department of Health and Human Services	\$128,812
Department of Justice	\$35,000
Supreme Court	\$35,137
Low-Income Housing Tax Credits	\$412,421
LOCAL FUNDS	
City Industrial Development Authority	\$4,317,137
County Industrial Development Authority	\$428,338
Mortgage Revenue Bonds	\$12,930,000
Cash Match Title XX	\$155,233
Pima County Bonds	\$2,000,000
City of Tucson Bonds	\$450,000
United Way	\$193,395
Pima County	\$85,854
HOME Funds - HRDLP	\$217,557
Pima County - CDBG	\$95,000
Neighborhood Improvements (General Fund)	\$2,580,200
PROGRAM INCOME	
CDBG	\$1,500,000
HOME	\$485,357
NON-PROFIT & PRIVATE FUNDS	
Donations	\$243,670
Private Lender Mortgages	\$ 872,200
Participant Contributions	\$21,566
TOTAL	\$32,746,414

F. CDBG Activities

Affordable housing is Tucson's highest priority, to include assistance to renters, existing homeowners and new homebuyers. The City's goals and priorities presented in the five-year Consolidated Plan are:

1. Assistance to Existing Homeowners
High Priority – 0-50% MFI
Medium Priority – 51-80% MFI
2. Assistance to New Homebuyers
High Priority – 51-80% MFI
Medium Priority – 31-50% MFI
3. Assistance to Renters
High Priority – 0-50% MFI
Medium Priority – 51-80% MFI
4. Assistance to Homeless Persons
High Priority
5. Assistance to Persons with Special Needs
High Priority

Assistance to Existing Homeowners

AGENCY NAME	PROJECT NAME	Target Group	Funds Committed	Objective
COT/CSD/CCD	Demolition of Vacant and Dilapidated Residential Structures Program	Families	\$ 60,000	12 homeowners
COT/CSD/CCD	Substandard Mobile Home Abatement Program	Homeowners	\$ 100,000	30 homeowners
The Marshall Home for Men	Environmental Upgrades/Rehabilitation	Homeless/ Disabled	\$ 30,000	97 homeless/ disabled individuals
Chicanos Por La Causa	Roof Replacement and Home Maintenance Program	Homeowners	\$ 122,370	22 homeowners
Chicanos Por La Causa	Rio Nuevo	Homeowners	\$ 200,000	20 homeowners
COT/CSD/CCD	City Neighborhoods & Initiatives Home Repair Program	Homeowners	\$ 205,261	16 homeowners
COT/CSD/CCD	Emergency Home Repair Program	Homeowners	\$ 439,930	58 homeowners
COT/CSD/CCD	HRC Environmental Compliance and Resources	Homeowners	\$ 65,000	10 Individuals
DIRECT Center for Independence, Inc.	Home Access Program	Disabled	\$ 130,732	75 homeowners
Community Home Repair Projects of Arizona, Inc.	City Minor Emergency Repair Project	Homeowners	\$ 68,427	133 homeowners
Community Home Repair Projects of Arizona, Inc.	Rapid Response Heating and Cooling Project	Homeowners	\$ 48,863	122 homeowners
Pima Council on Aging, Inc.	Elderly Home Repair Program	Elderly	\$ 132,944	26 homeowners
Rebuilding Together Tucson, Inc.	Neighborhood Revitalization Program	Homeowners	\$ 124,407	31 homeowners

Assistance to Existing Homeowners Continued

Tucson Urban League	City Emergency Home Repair Project	Homeowners	\$ 199,942	48 homeowners
Tucson Urban League	South Park Rehabilitation Project	Homeowners	\$ 82,634	4 homeowners
Total			\$ 2,010,510	

Assistance to New Homeowners

AGENCY NAME	PROJECT NAME	Target Group	Funds Committed	Objective
Chicanos Por La Causa	Home Purchasing Program	Families	\$ 60,000	18 homebuyers
Family Housing Resources, Inc.	Ward 1 and Family Housing Resources Homebuyer Assistance Program	Families	\$ 35,000	8 homebuyers
Old Pueblo Community Foundation, Inc.	Ward 3 Home Buyer and Repair Program	Families	\$ 90,000	20 homebuyers 10 homeowners
COT/CSD/CCD	Below Market Interest Rate/0% Rio Nuevo Loan Program	Families	\$ 195,498	21 homebuyers
TMM Family Services, Inc.	Midtown First Time Homebuyer Program	Families	\$ 106,632	10 homebuyers
Total			\$ 487,130	77 homebuyers & 10 homeowners

Assistance to Homeless

Agency Name	Project Title	Target Group	Funds Committed	Objective
Miracle Square, Inc.	Independent Living Support Services	Homeless	\$ 30,000	30 Individuals
Travelers Aid Society of Tucson	Housing for Homeless People with Disabilities	Homeless/ Disabled	\$ 48,000	43 Individuals
Primavera Foundation, Inc.	Primavera's Emergency Services: Relief & Referral/Emergency Shelter	Homeless	\$ 103,884	1728 Individuals
Salvation Army, The	Emergency Motel Vouchers/Respite Care	Homeless	\$ 43,000	59 Individuals
Salvation Army, The	Family Services Emergency Assistance Program	Homeless	\$ 25,000	14 Individuals
Travelers Aid Society of Tucson, Inc.	Crisis Emergency Services	Homeless	\$ 84,127	3000 Shelter beds & 1125 Individuals
Travelers Aid Society of Tucson, Inc.	Emergency Shelter Services	Homeless	\$ 81,474	224 Shelter beds
Total			\$ 415,485	

Assistance to Persons with Special Needs

Agency Name	Project Title	Target Group	Funds Committed	Objective
Handi-Dogs, Inc.	Service Dog Training Program Expansion and Development	Disabled	\$ 25,000	55 Individuals
Administration of Resources and Choices	Reverse Mortgage Program	Elderly	\$ 33,000	313 Individuals
DIRECT Center for Independence	Home Access Program	Disabled	\$ 130,732	75 Homeowners
Pima Council on Aging	Elderly Home Repair	Elderly	\$ 132,944	26 Homeowners
Pima Council on Aging	Homecare Services for the Elderly	Elderly	\$ 30,000	500 Individuals
St. Elizabeth of Hungary Clinic	Maintenance and Enhancement of City Sites: Mobile Podiatry Services	Elderly/ Disabled	\$ 31,783	83 Individuals
Tucson Urban League, Inc.	Senior Lunch and Recreation Program	Elderly	\$ 25,000	78 Individuals
The Marshall Home for Men	Environmental Upgrades/Rehabilitation	Homeless/ Disabled	\$ 30,000	97 Individuals
Travelers Aid Society of Tucson	Housing for Homeless People with Disabilities	Elderly/ Disabled	\$ 48,000	43 Individuals
Nosotros, Inc.	Pascua Senior Nutrition	Elderly	\$ 25,000	85 Individuals
Southern AZ AIDS Foundation	Case Management for Persons with AIDS	Disabled	\$ 402,000	500 Individuals
Total			\$ 913,459	

Tucson Community Development Plan

The goal of community development is to provide citizens with support services and neighborhoods that are safe, attractive and economically vibrant. The five-year Consolidated Plan identifies a variety of activities to be undertaken to accomplish this goal by improving:

1. Neighborhood Facilities
2. Agency Facilities
3. Public Services
4. Economic Development
5. Planning

Neighborhood Facilities

Agency	Project Title	Target Group	Funds Committed
Boys & Girls Clubs of Tucson, Inc.	Holmes Tuttle Renovation Project	Families	\$50,000
COT/DNR	Mountain/First Neighborhood Association Pedestrian Area Benefit	Families	\$75,000
COT/P&R	Oury Recreation Center Heating, Ventilation and Air Conditioning System (HVAC)	Families	\$88,000
COT/P&R/SW District	Ormsby Recreation Center Improvements	Families	\$89,000
The New Amphi Little League	Concessions and Equipment Facility	Youth	\$30,000
Pima County Jr. Soccer League	Golf Links Park Soccer Lights	Youth	\$100,000
Yes-2-Kids	Neighborhood Handball	Youth	\$125,000
Total			\$557,000

Agency Facilities

Agency Facilities	Project Title	Target Group	Funds Committed
CODAC Behavioral Health Services, Inc.	Las Amigas Roof and Kitchen Upgrade	Families	\$40,000
Community Home Repair Projects of Arizona, Inc.	Community Home Repair Office Building Project	Families	\$55,000
Direct Caregiver Association	Tucson Caregiver Resource Center	Disabled	\$25,000
Esperanza En Escalante	Multipurpose Building	Homeless	\$67,000
The Haven	Safe Haven	Disabled	\$50,000
Open Inn, Inc.	Fifth Street Youth Shelter Renovation	Homeless Youth	\$25,000
Arizona's Children Association, Inc.	Facilitating a Merger with Las Familias	Youth	\$25,000
Tucson Alcoholic Recovery Home, Inc.	Facility Rehabilitation	Adults	\$25,000
Tucson Centers for Women and Children	Plumbing Rehab	Adults	\$25,000
Total			\$337,000

Public Services

Agency Name	Project Title	Target Group	Funds Committed	Objective
Administration of Resources and Choices	Reverse Mortgage Program	Elderly	\$33,000	313 Individuals
Blake Foundation	My Summer Camp	Youth	\$35,000	40 Individuals
Brewster Center Domestic Violence Services, Inc.	Domestic Violence Shelter Services	Adults	\$80,000	665 Individuals
Community Outreach Program for the Deaf	Parenting Education and Support	Adults	\$28,500	25 Individuals
Family Counseling Agency of Tucson, Inc.	Domestic Violence Services	Adults	\$40,000	300 Individuals
Handi-Dogs, Inc.	Service Dog Training Program Expansion and Development	Disabled	\$25,000	55 Individuals
Metropolitan Education Commission	Academy Without Walls (AWW)	Youth	\$38,000	20 Individuals
Miracle Square, Inc.	Independent Living Support Services	Homeless	\$30,000	30 Individuals
Pima Council on Aging	Homecare Services for the Elderly	Elderly	\$30,000	500 Individuals
Primavera Foundation, Inc.	Primavera's Emergency Services: Relief & Referral/Emergency Shelter	Homeless	\$103,884	1728 Individuals
Salvation Army, The	Emergency Motel Vouchers/Respite Care	Homeless	\$43,000	59 Individuals
Salvation Army, The	Family Services Emergency Assistance Program	Homeless	\$25,000	14 Individuals
Southern Arizona Children's Advocacy Center (SACAC)	Clinical Services for Child Victims of Abuse	Youth	\$31,020	400 Individuals
St. Elizabeth of Hungary Clinic	Maintenance and Enhancement of City Sites: Mobile Podiatry Services	Elderly/Disabled	\$31,783	83 Individuals
Teen Outreach Pregnancy Services	Teen Pregnancy and Parenting Education	Youth	\$25,000	63 Individuals
The Parent Connection, (Az. 's Children Assoc.)	Parenting Education, Information and Support	Families	\$25,000	185 Individuals
The Tucson Scottish Rite Charitable Foundation, Inc.	Wings on Words Summer Day Camp for Preschool Children with Speech and Language	Youth	\$25,000	65 Individuals
TMM Family Services, Inc.	Family Journey Transitional Housing	Homeless	\$25,000	40 Families
Travelers Aid Society of Tucson	Housing for Homeless People with Disabilities	Homeless/Disabled	\$48,000	43 Individuals
Travelers Aid Society of Tucson, Inc.	Crisis Emergency Services	Homeless	\$84,127	3000 Shelter beds & 1125 Individuals
Travelers Aid Society of Tucson, Inc.	Emergency Shelter Services	Homeless	\$81,474	224 Shelter beds
Tucson Centers for Women and Children	Domestic Violence Services	Families	\$120,000	1000 Individuals

Public Services Continued

Tucson Pima Arts Council	The ArtWORKS! Academy	Youth	\$5,612	23 Individuals
Tucson Urban League, Inc.	Senior Lunch and Recreation Program	Elderly	\$25,000	78 Individuals
Wingspan	Eon- Growing up Proud and Strong	Youth	\$25,000	250 Individuals
Wingspan	Eon - A Step Up, Educational Enrichment for LGBT Youth	Youth	\$25,000	75 Individuals
Wingspan	Wingspan Anti-Violence Project: Domestic Violence and Sexual Assault	Adults	\$30,000	1300 Individuals
Total 15% of Grant			\$1,118,400	

Economic Development

AGENCY NAME	PROJECT NAME	CDBG AMOUNT
PPEP Microbusiness & Housing Development Corporation (PMHDC)	PMHDC Microenterprise Technical Assistance & Training Project	\$40,000
RISE, Inc.	Toole Avenue Service Site	\$235,000
Tucson Urban League, Inc.	Microenterprise Training & Loans Project	\$70,000
Total		\$345,000

Planning

Agency	Project Title	Funds Committed
Information & Referral Services, Inc.	Homeless Planning & Coordination	\$25,000
Southern Arizona Center Against Sexual Assault	Administrative Collaboration/Back Office Restructuring	\$25,000
Southwest Fair Housing Council	Fair Housing Outreach, Education and Compliance Project	\$25,000
City of Tucson Community Services	Administration – 20% cap	\$1,395,960
Total		\$1,470,960

G. HOME Program Description

The Home Investment Partnership program (HOME) was authorized by Congress as part of the 1990 National Affordable Housing Act. HOME is an annual entitlement that provides local governments with funds to acquire, rehabilitate, build or subsidize transitional, rental and homeowner housing for low-income families. HOME program funds require a 25% local match with non-federal funds.

The program allows localities to join together to form a consortium, in which one entity is the lead and the HOME entitlement is calculated based on the needs of the consortium as a whole. The City of Tucson and Pima County formed a HOME consortium in 1992, with the City as the lead agency.

The HOME program also defines special non-profits called Community Housing Development Organizations (CHDOs), which are certified to meet federal criteria, and for which at least 15% of the local HOME allocation must be set aside. CHDOs may also get HOME funds (up to 5% of the allocation) for operating costs. The City of Tucson and Pima County have 12 certified CHDOs.

Each year the City and County are required to prepare a HOME program description as part of the annual update to the 5-year Consolidated Plan. This program description describes how HOME funds will be budgeted for the upcoming fiscal year, July 1 through June 30. As part of the Annual Plan, this program description is submitted to HUD for approval.

2005 HOME Allocation

The total HOME funds allocated to the City of Tucson and Pima County for FY 2005 is \$4,665,944. In addition, \$534,242 was allocated from the American Dream Downpayment Initiative (ADDI). These funds are allocated as follows: 10% for Administration, 20% CHDOs (15% projects, 5% operating costs not to exceed 50% of a CHDOs non-federal total operating budget), and 70% for other HOME projects. The following describes the use and project types for the City of Tucson HOME program entitlement funds, followed by the description of use and project types of the Pima County HOME program entitlement funds.

City Projects:	\$2,505,435
County Projects:	\$ 760,726
CHDO Project Set-aside:	\$ 699,892
CHDO Operating Expenses:	\$ 233,297
City Administration:	\$ 381,114
County Administration:	\$ 85,480
American Dream Downpayment Initiative 2004	\$ 289,180
American Dream Downpayment initiative 2003	\$ 245,062

The City and County will set aside general funds to meet the 25% HOME match requirement. The City and County will also calculate resources such as: donated

land, non-federal sources of cash invested in projects, and the value of savings on below-market interest rate loans.

Investment of HOME funds that result in affordable housing in the 15 downtown neighborhoods defined by the Rio Nuevo redevelopment project, is encouraged.

Community Housing Development Organizations (CHDOs)

The City of Tucson, as the lead agency, works directly with CHDOs to develop affordable housing units. CHDOs are non-profit organizations that meet federal HOME criteria to develop, sponsor, and/or own projects. The activities of CHDOs include rental housing, transitional housing and single-family home acquisition, rehabilitation and new construction, and assistance to homebuyers. Funding for this program is the amount equivalent to 15% of the total HOME allocation.

Budget: \$699,892

CHDOs Operating Expenses

This program allows a CHDO to request for operating costs of up to 50% of its total operating non-federal budget or \$50,000, whichever is greater. CHDO operating expenses is defined as reasonable and necessary costs required in the operation of a CHDO.

Budget: \$233,297

Homeowner Rehabilitation Program

This is a program open to low-income property owners who occupy the property as their principal residence at the time HOME assistance is provided. Assistance may be targeted to specific neighborhoods and provided in the form of a loan with conditional requirements if the property is sold within a ten-year period. This loan may also require an owner contribution.

Estimated Budget: \$458,000

Homeownership Opportunities

Funds for homeownership will permit site development, acquisition, rehabilitation and new construction of homes for sale to low-income homebuyers, as well as downpayment and closing cost assistance. Particular emphasis will be placed on increasing homeownership opportunities in the Oracle Homeownership Zone, South Park Neighborhood, and the 15 downtown neighborhoods within the Rio Nuevo project boundaries.

America Dream Downpayment Initiative (ADDI) Description: The City received an allocation of ADDI funds in HUD fiscal years 2003 and 2004 in the amount of \$245,062 and \$289,180 respectively. These funds will be used for downpayment assistance and closing costs.

ADDI Outreach: In order to ensure that families currently in the City's Public Housing and Section 8 Programs are fully informed of the homeownership possibilities, the City will affirmatively target eligible families by using bilingual print and advertising materials in the following order:

- a. Public Housing and Section 8 residents enrolled in the PHA's Family Self Sufficiency program (FSS);
- b. Section 8 Homeownership Program clients;
- c. Public Housing residents in active HOPE VI Projects;
- d. PHA at-large population;
- e. Tenants of manufactured rental communities identified by the Manufactured Housing Communities of Arizona (MHCA);
- f. Low- and Moderate-income non-homeowners that currently reside in the 15 downtown neighborhoods within the Rio Nuevo Project boundaries;
- g. Low- and moderate-income households on a citywide basis.

ADDI Counseling: The City will require prospective ADDI clients to participate in homeownership counseling. The counseling programs will be tailored to individual needs, and may include all or some of the following components: familiarization with the homeownership process, fair housing, predatory lending, credit repair, budgeting, home maintenance and repair.

Estimated Budget: 1,650,062

Rental Housing Partnership

This program develops affordable rental units through demolition, site development, new construction, acquisition, and/or rehab. Funds will permit the city, non-profits or private developers to acquire, build or rehabilitate units for low-income and very low-income households and the homeless. Funds will also allow for acquisition of substandard units by the City or non-profit agencies. Rents are strictly controlled in HOME-assisted units and tenants of HOME-assisted units must be low to very low income. Both occupancy and rental requirements must be maintained and monitored for up to 20 years (and longer if there is an FHA mortgage), depending upon the amount of HOME funds provided per unit. The rent and income targeting requirements must be enforced by deed restriction and must specify remedies of breach of the provisions. Leveraging of other resources and funds is a priority and mixed income projects are encouraged.

Estimated Budget: \$649,815

El Portal

This program allows for the acquisition and/or rehabilitation of existing single-family or multi-family units by the City for affordable rental or transitional units for low-income families and the homeless.

Estimated Budget: \$281,800

Homeownership Program Recapture Policy

The City of Tucson provides HOME subsidy to eligible homebuyers in the form of a deferred payable loan. Sometimes this subsidy is provided directly by the City and sometimes through an agency that has received HOME funds from the City to assist low-income homebuyers. In either case, this policy applies. The loan is evidenced and secured by a "Deed of trust and Security Agreement", held in favor of the City.

Affordability Period

The Deed of Trust places restrictions of use on the property for a specific period of time, called the Affordability Period. This period varies based on the amount of HOME subsidy provided to the homebuyer, according to the following chart. The terms below are the minimum number of years of the affordability period and the period may be longer at the discretion of the City.

\$1,000 to \$4,999	5 years minimum
\$5,000 to \$14,999	10 years minimum
\$15,000 to \$29,999	15 years minimum
\$30,000 and above	20 years minimum

Recapture

For the duration of the Affordability Period, the property must be maintained as the primary residence of the homebuyer and remain in compliance with all other terms and conditions of the Deed of Trust and Security Agreement. Should the homebuyer fall out of compliance with this requirement during the Affordability Period, the total amount of HOME subsidy provided to the homebuyer, plus interest as described below, will be recaptured by the City. In the event of foreclosure, the deed of trust securing the property demands that any residual proceeds be returned to the City.

Repayment of Loan

Regardless of the term of the Affordability Period, the full amount of the HOME subsidy, plus interest, will be due and payable upon sale, transfer, or conveyance of the property to a third party, other than an immediate family member, at any time. The interest rate will be two percent (2%) simple interest annually for twenty years. After twenty years, the accrued interest will be forgiven. Loans of less than \$5,000 will not be subject to this requirement.

H. ESG Projects

A total of \$278,808 is available for projects funded by the City. Additional emergency shelter beds will be a high priority in the revised Continuum of Care; approximately 77.5% of the maintenance/operation money will be used to maintain the current inventory. Transitional housing received the remainder of the maintenance/operations money, coinciding with the high community need. Supportive services rated high in the Continuum of Care and 56% of ESG money will be used for prevention/case management services.

Emergency shelter programs are committed to directing clients seeking shelter or a meal, toward more permanent solutions through the community's homeless services network. Length of stay in shelters is extended for those willing to take steps toward self-sufficiency.

The ESG program requires a dollar-for-dollar match. This requirement will be met by participating agencies that contract for ESG funding.

The following chart lists the programs funded in FY 2005. All contracts become effective on July 1, 2004, and agencies have until June 30, 2005 to expend the funds.

Agency Name	Project Title	Maintenance & Operations	Essential Services	Prevention	Total Grant
Travelers Aid Society of Tucson, Inc.	Women in Transition Program		\$30,000		\$30,000
Administration of Resources and Choices	Elder Shelter Project	\$20,000		\$28,600	\$48,600
New Beginnings for Women & Children	New Beginnings Shelter Program	\$20,000		\$30,000	\$50,000
Open-Inn, Inc.	Crisis Assistance and Shelter	\$50,000	\$40,000	\$8,000	\$98,000
Primavera Foundation, Inc.	Primavera's Emergency Services: Relief & Referral/Emergency Shelter	\$35,000		\$17,208	\$52,208
Total		\$125,000	\$70,000	\$83,808	\$278,808

I. HOPWA

A total of \$389,940 is available for programs that provide housing opportunities to people with AIDS. The city will contract with the Southern Arizona AIDS Foundation (SAAF) to provide the following services to people living with AIDS: Transportation, emergency rent/utility payments, eyeglasses and other adaptive devices, daycare, outreach and case management services. In addition, they will provide funds for housing – identifying new resources and operating expenses for transitional housing units.

HOPWA – Positive Directions Project

A collaborative effort of Pima County (the grantee) and two project sponsors, The Southern Arizona AIDS Foundation (SAAF) and the City of Tucson. The project was designed to create a continual continuum of care for people who are low-income and HIV, and their families, by filling gaps in both housing and supportive services in the City of Tucson and Pima County. The two primary goals for this project are: 1) to increase independence through subsidized, supportive housing, and 2) to maximize self-sufficiency through intensive personalized services.

The rent subsidy program will be an extension of an existing program that has been very successful in maximizing independence and encouraging self-sufficiency.

J. Human Services Projects

Human Services Funding Recommendations FY 2005

Service Category	Funding Recommendation
Crisis Assistance	
Domestic Violence/Sexual Assault Services	\$426,020
Emergency Assistance and Shelter	\$774,582
Subtotal	\$1,200,602
Support Services	
Client Assessment/Case Management	\$205,264
Counseling	\$205,264
Health & Safety	\$116,187
Independent Living	\$402,498
Subtotal	\$929,498
Youth & Early Childhood Development/Support	
Childcare/Early Childhood Development	\$387,291
Delinquency Prevention & Intervention	\$154,916
Parenting Education & Support	\$232,375
Subtotal	\$774,582
Individual Development	
Community Involvement	\$135,552
Education/Employment Readiness/Job Training	\$766,836
Recreation & Enrichment	\$65,840
Subtotal	\$968,228
Total	\$3,870,918

*These funds include CDBG and ESG

Human Services Funding Recommendations FY 2005 Crisis Assistance

The City's goal is to encourage and help maintain a coordinated community response for individuals in crisis to arrest the crisis, stabilize the client, and link the client to support services.

Agency	Project Title	Recommended Funding
Domestic Violence/Sexual Assault Services		
Brewster Center Domestic Violence Services, Inc.	Domestic Violence Advocacy Services	\$70,000.00
Brewster Center Domestic Violence Services, Inc.	Domestic Violence Shelter Services	\$80,000.00
Family Counseling Agency of Tucson, Inc.	Domestic Violence Services	\$40,000.00
Southern Arizona Children's Advocacy Center (SACAC)	Clinical Services for Child Victims of Abuse	\$31,020.00
Travelers Aid Society of Tucson, Inc.	Women in Transition Program	\$30,000.00
Tucson Centers for Women and Children	Domestic Violence Services	\$120,000.00
Wingspan	Wingspan Anti-Violence Project: Domestic Violence and Sexual Assault	\$30,000.00
Southern Arizona Center Against Sexual Assault	Walk-In Crisis Services	\$25,000.00
Total		\$426,020.00
Emergency Assistance and Shelter		
Administration of Resources and Choices	Elder Shelter Project	\$48,600.00
Chicanos Por La Causa Tucson (CPLC)	Emergency Assistance/Financial Literacy	\$35,000.00
Community Food Bank, Inc.	Food Assistance Program	\$34,374.00
Community Food Bank, Inc.	Community-Based Food Procurement Project	\$34,200.00
Information & Referral Services, Inc.	Winter Shelter Program	\$30,000.00
New Beginnings for Women & Children	New Beginnings Shelter Program	\$50,000.00
Open-Inn, Inc.	Crisis Assistance and Shelter	\$98,000.00
Primavera Foundation, Inc.	Primavera's Emergency Services: Relief & Referral/Emergency Shelter	\$126,092.00
Salvation Army, The	Emergency Motel Vouchers/Respite Care	\$43,000.00
Salvation Army, The	Family Services Emergency Assistance Program	\$25,000.00
TMM Family Services, Inc.	Community Closet & ReStore	\$29,715.00
TMM Family Services, Inc.	Family Journey Transitional Housing	\$25,000.00
Travelers Aid Society of Tucson, Inc.	Crisis Emergency Services	\$84,127.00
Travelers Aid Society of Tucson, Inc.	Emergency Shelter Services	\$81,474.00
Youth On Their Own	Special Needs	\$30,000.00
Total		\$774,582.00

Human Services Funding Recommendations FY 2005 Support Services

The City's goal is to promote a safe community and access to essential services for all residents, particularly vulnerable persons and persons with barriers to achieving optimum independence.

Agency	Project Title	Recommended Funding
Client Assessment/Case Management		
Child & Family Resources, Inc.	Choices for Families Collaboration	\$25,264.00
Family Counseling Agency of Tucson, Inc.	Teens in Transition (TNT) Case Management & Housing	\$40,000.00
Jewish Family & Children's Service	Home Services	\$25,000.00
Open-Inn, Inc.	Transitional Apartment Living Program	\$51,000.00
Travelers Aid Society of Tucson, Inc.	Transitional & Supportive Housing for Families	\$39,000.00
Tucson Urban League, Inc.	Case Management	\$25,000.00
Total		\$205,264.00
Counseling		
Arizona's Children Association DBA Las Familias	Sexual Abuse Counseling Services	\$25,000.00
Catholic Social Service	Pregnancy Counseling	\$25,000.00
Catholic Social Service	Counseling	\$25,264.00
Community Outreach Program for the Deaf	Counseling	\$25,000.00
Jewish Family & Children's Service of Southern Arizona, Inc.	Sliding Scale Counseling	\$25,000.00
Our Town	Child and Youth Counseling Program	\$25,000.00
Tucson Urban League, Inc.	Home Start Self-Sufficiency Training Program	\$25,000.00
Tu Nidito Children and Family Services	Individual and Support Group Counseling for Seriously Ill and Grieving Children	\$30,000.00
Total		\$205,264.00
Health and Safety		
El Pueblo Health Center, inc.	Preventive Health Care Services	\$50,600.00
El Rio Santa Cruz Community Health Center	Entre Familia	\$65,312.00
Total		\$115,912.00
Independent Living/Elderly Housing		
Direct Center for Independence, Inc.	Independent Living Services	\$25,000.00
Handi-Dogs, Inc.	Service Dog Training Program Expansion and Development	\$25,000.00
Information & Referral Services, Inc.	Lifeline	\$25,000.00
Information & Referral Services	Senior Resource Network	\$25,000.00
Administration of Resources and Choices	Reverse Mortgage Program	\$33,000.00
Miracle Square, Inc.	Independent Living Support Services	\$30,000.00

Support Services Continued

Agency	Project Title	Recommended Funding
Pima Council on Aging	Family Caregiver Support Program	\$25,000.00
Pima Council on Aging	Homecare Services for the Elderly	\$30,000.00
Pima Council on Aging	Home Repair/ Adaption / Maintenance Program	\$25,000.00
Pima Council on Aging	Nutrition Program for the Elderly	\$30,000.00
St. Elizabeth of Hungary Clinic	Maintenance and Enhancement of City Sites: Mobile Podiatry Services	\$31,783.00
Travelers Aid Society of Tucson	Housing for Homeless People with Disabilities	\$48,000.00
Tucson Urban League, Inc.	Senior Lunch and Recreation Program	\$25,000.00
Nosotros, Inc.	Pascua Senior Nutrition	\$25,000.00
Total		\$402,783.00

Human Services Funding Recommendations FY 2005 Youth Development

The City's goal is to promote opportunities that assist youth in making responsible and healthy decisions.

Agency	Project Title	Recommended Funding
Child Care/Early Childhood Development		
Blake Foundation	My Summer Camp	\$35,000.00
Child & Family Resources, Inc.	Happy Hours School Age Program	\$25,000.00
Blake Foundation	Parent and Child Tuition Support (PACTS)	\$30,000.00
Child & Family Resources, Inc.	TCAP Child Care	\$40,000.00
La Frontera Center, Inc.	Pasos Adelante	\$25,000.00
La Frontera Center, Inc.	Therapeutic Preschool	\$25,000.00
The Tucson Scottish Rite Charitable Foundation, Inc.	Comprehensive Early Intervention Programs for Children with Speech and Language Disorders	\$30,000.00
The Tucson Scottish Rite Charitable Foundation, Inc.	Wings on Words Summer Day Camp for Preschool Children with Speech and Language	\$25,000.00
Nosotros, Inc.	El Rio Day Care	\$25,000.00
Pio Decimo Center	Childcare and Early Childhood Development	\$37,291.00
Tucson Centers for Women and Children	Angel Children's Center	\$25,000.00
Tucson Nursery Schools & Child Care Centers, Inc.	Child Care Tuition Assistance	\$35,000.00
Tucson Urban League, Inc.	Early Learning Childcare Services	\$30,000.00
Total		\$387,291.00
Delinquency Prevention & Intervention		
Jewish Family & Children's Service of Southern Az., Inc.	Project Safe Place	\$25,000.00
Pima Prevention Partnership	Teen Court Substance Use Intervention	\$25,000.00
Pima YOUTH Partnership	Wake Up! Alcohol and Drug Education Prevention Program	\$25,000.00
Wingspan	Eon- Growing up Proud and Strong	\$25,000.00
Big Brothers Big Sisters of Tucson	One to One Youth Mentoring	\$25,000.00
Boys & Girls Clubs of Tucson	Smart Moves	\$29,916.00
Total		\$154,916.00
Parenting Education & Support		
Beacon Group SW, Inc.	Parenting Program	\$25,000.00
Community Outreach Program for the Deaf	Parenting Education and Support	\$28,500.00
Jewish Family & Children's Service of Southern Az., Inc.	Teen Parent Mentor Program	\$25,000.00
La Frontera Center, Inc.	Family Passages	\$25,000.00
Our Town Family Center	Enrichment for Parents	\$25,000.00
Parent Aid Child Abuse Prevention Center, Inc.	Parent Aid In Home Parent Support Program-Case Management	\$25,000.00

Youth Development Continued

Agency	Project Title	Recommended Funding
The Parent Connection, (Az. 's Children Assoc.)	Parenting Education, Information and Support	\$25,000.00
Pima Prevention Partnership	Pima County Parenting Coalition	\$28,875.00
Teen Outreach Pregnancy Services	Teen Pregnancy and Parenting Education	\$25,000.00
Total		\$232,375.00

Human Services Funding Recommendations FY 2005 Individual Development

The City's goal is to promote opportunities that build individual skills and community assets and that contribute to the skilled work force, cultural richness, healthy lifestyles, academic achievement and socialization of residents.

Agency	Project Type	Recommended Funding
Community Involvement		
Boys & Girls Clubs of Tucson	Character & Leadership Development Program	\$25,000.00
Family Counseling Agency of Tucson, Inc.	Senior Companion Program	\$25,000.00
Voices: Community Stories Past and Present, Inc.	World War II Tucson Intergenerational Project	\$25,552.00
Pima Prevention Partnership	TCIS Partners in Service	\$30,000.00
Southern Arizona AIDS Foundation	Volunteer Resources and HIV Education	\$30,000.00
Total		\$135,552.00
Education, Job Training & Placement		
Tucson International Alliance of Refugee Communities, Inc.	Learning Center for Women and Children	\$33,000.00
Direct CareGiver Association	Expanding DCGS's Model Program for Certified Nursing Assistants/Certified Caregivers	\$100,000.00
Family Counseling Agency of Tucson, Inc.	Teens in Transition (TNT) Workforce Development	\$100,000.00
Goodwill Industries of Southern Arizona, Inc.	Ready-To-Earn Teleservices Training	\$59,325.00
Metropolitan Education Commission	Academy Without Walls (AWW)	\$38,000.00
Primavera Foundation, Inc.	Employment Services & Community Cleanup Project	\$130,000.00
Southern Arizona Plumbing Heating Cooling Contractors Association	Southern Arizona Plumbing Heating Cooling Apprenticeship Services	\$90,000.00
Tucson Pima Arts Council	The ArtWORKS! Academy	\$95,000.00
Tucson Youth Development, Inc.	Transition Counseling Program	\$40,000.00
Voices: Community Stores Past and Present, Inc.	110 Degrees After-School Magazine Program	\$56,511.00
Wingspan	Eon - A Step Up, Educational Enrichment for LGBT Youth	\$25,000.00
Total		\$766,836.00
Recreation & Enrichment		
Boys & Girls Clubs of Tucson	Ultimate Journey	\$25,689.00
Arts for All, Inc.	Arts for All, Inc. Recreation and Enrichment	\$40,151.00
Total		\$65,840.00

Human Services Summary Funding

	2003	2004	2005	Difference
CDBG	\$1,155,000	\$1,143,300	\$1,118,400	-\$24,900
Emergency Shelter	\$252,700	\$250,800	\$278,808	+\$28,008
Title XX	\$651,934	\$651,934	N/A*	-\$651,934
HOPWA	\$376,000	\$399,000	402,000	+\$3,000
General Fund	\$2,520,055	\$2,520,055	\$2,499,655	-\$20,400

Total	\$4,955,689	\$4,965,089	\$4,298,863	-\$666,226
--------------	--------------------	--------------------	--------------------	-------------------

*Title XX now directly administered by the State Department of Economic Security

K. Program Compliance

Program monitoring for CDBG and HOME regulatory compliance will occur on a continual basis during FY 2005.

Subrecipient Orientation

During the grant application process, subrecipients attend technical assistance workshops designed to assist with developing successful grant applications, and to discuss the regulatory requirements of the CDBG/HOME/ESG/HOPWA programs. Staff also provide one-on-one consultation with subrecipients.

Pre-Award Screening

- Prior to award of funds, all subrecipient service providers received pre-contract assessments to assure that sufficient administrative and fiscal management systems are in place to successfully provide the service identified in the grant applications.
- During the RFP process, City staff meet individually with agencies to evaluate other program capacity issues.

Post-Award Monitoring

It is the policy of the Community Services Department, Technical Services Division, to monitor all subrecipient contracts on an annual basis. All subrecipients will, at a minimum, be monitored by means of an office Desk-Review utilizing a monitoring checklist appropriate for the program/project. Those subrecipients whose Risk Assessment is High (4 or more factors checked) will receive an On-Site monitoring. Those subrecipients whose Risk Assessment is Medium (2 to 3 factors checked) will, time permitting, receive an On-Site monitoring with those with the higher number of risk factors being a priority. Those subrecipients whose Risk Assessment is Low (0 to 1 factors checked) will only receive a Desk-Review monitoring. All Subrecipients will receive an On-Site monitoring in the event it is requested by an authorized City, State or Federal official. Additionally, the City may, at its discretion, perform a Risk Assessment of a subrecipient and if the Risk Assessment warrants an On-Site monitoring, the City may perform same. All public facility projects will require an On-Site visit prior to making final payment.

In addition:

- City staff uses the Monitoring HOME Program Performance model developed by HUD to ensure compliance with HOME rules and regulations.
- Public facility and infrastructure projects with Davis-Bacon requirements are implemented, administered and monitored in compliance with the appropriate statutes and regulations.

L. Summary of Citizen Participation & Comments

In January 2004, the City adopted the 2005 & 2006 Human Services Plan. This Plan articulates the City's strategy for investing in human services programs that are part of a community-wide service delivery system.

The City Manager appointed a representative planning committee for the development of the Human Services Plan. Members included two representatives from the Community Development Advisory Committee (CDAC), a representative of the United Way, a representative of the Governor's Office, a Workforce Investment Board member, a representative from the Arizona State University School of Social Work, one City staff member from the Department of Neighborhood Resources, and a private consultant.

The planning committee implemented the process outlined in this report and developed the recommendations and funding plan for fiscal years 2005 and 2006. The following are members of the Planning Committee:

Josephina Ahumada	Arnold Palacios
Gene Berry	Linda Pierce
Ron Duncan	Paki Rico
Maenelle Fleming	Craig Snow
Andrea Ibanez	

In order to gather input from service providers and other community experts, city staff sent letters and e-mails to community stakeholders, requesting that they provide comments and insight into the delivery of human services in our community.

The following are highlights from the comments received:

- The lack of transportation can deny older, vulnerable adults and disabled individuals full participation in their community, and may mean the difference between independence and being placed in an institution. Transportation is a critical link to other essential services.
- Preventing the escalation of situations that create crisis conditions needs to be an integral part of the planning process.
- Programs designed to provide youth and their families with the knowledge and skills necessary to make better life decisions are critical.
- Providing resources to assist young people become healthy, productive, civic-minded adults is the responsibility of each community that wants to move beyond crisis management.
- Services are targeted to individuals in the greatest social and economic need, with particular attention to minority individuals.

- Communities must fund programs and develop policies designed for a longer living community of older citizens.
- Identify priority needs for funding based on good assessments.
- Ensure coverage of services for priority needs and avoid duplication.
- Standardize reporting forms.
- Publicize successes in achieving desired outcomes.
- Case management services for both youth and elderly are missing from the services funded.
- Support senior citizens via case management.
- Adult basic education plays a key role in community development.
- Continued and increased emphasis on good value for the dollar, as measured by real outcomes.
- Increased need for emergency services for vulnerable homeless clients.
- Increase transportation and wellness centers for the elderly.
- It is critical that the social safety net in our community not be allowed to weaken.
- One of the most pressing issues is in the area of quality childcare.

In January 2004, the City issued two Requests for Proposals, one for Human Services, and one for CDBG non-services projects. Human Services proposals are evaluated by four Proposal Review Committees made up of subject-area experts, community volunteers and city staff. Funding allocations will be approved by Mayor and Council on May 3, 2004. Allocation committee members are listed on page 43.

CDBG non-service proposals are reviewed by CDAC, a Mayor and Council appointed committee. CDAC forwards its funding recommendations to Mayor and Council for consideration. Mayor and Council announce final funding allocations on May 3, 2004. CDAC committee members are listed on page 44.

Numerous citizen participation opportunities were provided during the development of the Annual Plan. A public meeting was held on February 10. Written comments were solicited, and opportunities were provided for free and open discussion.

The draft Annual Plan was available for a 30-day public review and comment period on March 15, 2004. Public notices announcing the 30-comment period and where to obtain copies, ran on March 14 and 15, 2004.

The following chart lists agencies that received notification of the public meeting and release of the Request for Proposals. Agencies that attended the meeting are indicated.

Agency	Attended
Catholic Social Service	X
Jewish Family & Children's Service	
Las Familias	X
Marana Health Center	
Planned Parenthood of So Arizona	
Project PPEP	X
Southern Arizona Legal Aid	
Travelers' Aid Society of Tucson	X
Tucson Centers for Women & Children	X
TMM Family Services, Inc.	X
COT/Community Services Department	X
Admin of Resources and Choices	
Parents Anonymous of Arizona	
Parent Connection, The	X
Tohono O'odham Nation	
Life Directions USA	
COT/Office of Economic Development	
Handi-Dogs	
New Beginnings	X
So Az Center Against Sexual Assault	X
Pima Co Jackson Employment Center	X
Maricopa Community College District	
Esperanza en Escalante	
Pio Decimo Center	X
Community Partnership of So AZ	
Dorothy Kret & Associates (DKA)	
Comin' Home	
Pima Co Community Services Dpt	
Primavera Builders	X
Pima Prevention Partnership	X
Open Inn	
Flowing Wells Extension Programs	
YMCA of Metropolitan Tucson	
Family Counseling Agency	X
BICAS	
Pima Co Homeless Teen Project	
COT/Fire Department	
Tucson-Pima Arts Council (TPAC)	X
COT/Citizen and Neighborhood Srvc	
COT/Parks and Recreation	X
Metropolitan Education Commission	X
Tucson Nursery School/Child Care Cntr	
Sahuaro Girl Scout Council	
El Pueblo Clinic	X
Blake Foundation	X

Agency	Attended
Trinity Presbyterian Church	
U of A - Pima Co Coop Extension	X
Voices: Community Stories	X
Zuni Avenue Peace Center	
St. Luke's Home, Inc.	
El Rio Health Center Foundation	
GAPS (Give a Parent Support)	
The Right Turn	
American Lung Association	
Educational Enrichment Foundation	
RISE, Inc.	
Rose Neighborhood Association	
S.A.F.E. Housing	
Salud Para Todos	
Scottish Rite - University of Arizona	X
So Arizona Community Land Trust	X
Southern Arizona AIDS Foundation	X
Southern AZ Council of Camp Fire, Inc.	X
Southern AZ Housing Center	
Spirit of Service, Inc.	
Griffin Foundation	
Guardianships of Southern AZ, Inc.	
Half Way There Behavioral Science Ctr.	
Hope of Glory Ministries	
Iglesia De Dios (Church of God)	
Interfaith Coalition for the Homeless	
Intermountain Centers for Human Dev.	
La Paloma Family Services, Inc.	
Pima College/LULAC	
Lutheran Social Ministry	X
Martha's Vineyard Provinces, Inc.	
Miracle Square, Inc.	
Mortimer Neighborhood Association	
Mountain/1st Neighborhood Association	X
Beacon Foundation	
Catalina Helping Hands	
Picture Rocks Community Center	
San Ignacio Yaqui Council	
So Arizona Children's Advocacy Center	
Pima County Cooperative Extension	X
Greater Catalina - Golder Ranch	
Community Foundation for So Az	X
UofA Rural Health Office	
United Community Health Center	
Sunnyside School District	

La Frontera Center	X
Tucson Jewish Community Center	X
Boys and Girls Clubs of Tucson	X
Boy Scouts of America	
CODAC Behavioral Health Services	
Camp Fire Boys and Girls	X
Big Brothers/Big Sisters of Tucson	
Nosotros	X
Pima Youth Partnership	X
Arizona's Children Association	
OUR TOWN Family Center	
City Tucson/Police Department	
Tucson Children's Museum	
Little Dove Infant Care	
Child and Family Resources	X
Pima County Health Department	
COT/Tucson-Pima Public Library	
Family Resource and Wellness Center	X
Tucson Indian Center	
National Youth Sports Program	
COT/City Attorney's Office	
Desert Waste Not Warehouse	X
Dances with Opportunity	
COT/Public Defender's Office	
COT/Department of Transportation	
Pima County Attorney	
Wright Flight	
Manzo Elementary School	
Marana Unified School District	
Flandrau Science Center	
Arts Genesis	
COT/City Court	
Brewster Center	X
Chicanos por la Causa	X
Community Food Bank	
Community Outreach Program for Deaf	X
Compass Health Care	X
DIRECT Center for Independence	X
Handmaker Jewish Services for Aging	
The Haven	X
Information & Referral Services	X
Marshall Home for Men	X
Pima Council on Aging	X
Pima County Adult Education	
Pima Home Health	
American Red Cross	X

City of South Tucson	
Third Street Kids	
Southern Arizona People's Law Center	
Dream Builders Community	X
Community Extension Programs, Inc	
Pan-Asian Community Alliance	
Parent Aid Center	X
Sun Sounds Radio Reading Service	
Flowing Wells School District	
Family Housing Resources Inc.	
Goodwill Industries of Southern AZ, Inc.	
Pasqua Yaqui Tribe/Liogues Snr Center	
Project YES	
Tucson Youth Development	
SER Jobs for Progress	
Pima Co One-Stop/Community Svcs	
Arivaca Coordinating Council	
House of Neighborly Service	X
Tuc Intrn'l Alliance Refugee Comm.	
COPE Behavioral Services	
Wingspan	X
Az Board of Regents/Nursing College	
Arizona Center on Aging/U of A	
B'nai B'rith Covenant House of Tucson	
Barrios Unidos Land Trust	
Teen Outreach	X
Catholic Community Services/COPD	X
Cesar Chavez Learning Community	
COT/Special Projects	
Community HealthWorks, Inc.	
Creative Solutions Community Svc.	
De Porres, Inc.	
Dentalcare & Educational Resources	
Direct Caregiver Association	X
Dunbar Coalition Inc./TUL	
Pasqua Yaqui Tribe	
St. Elizabeth of Hungary	
Tucson Urban League	X
Volunteer Center of Tucson	X
YWCA of Tucson	X
One-on-One Partners	
Interpeace	
Arts for All	
Davis-Monthan AFB Youth Center	
Primavera Services	X
Salvation Army, The	X

Human Services Allocation Committee Members

Crisis Assistance

Josefina Ahumada
Diana Edwards
Carla Johnson
Dorothy LeBrasseur
Patrick Jordan

Support Services

Mike Brandt
Carole Little
Jennifer Schowengerdt
Steve Nelson
Ron Duncan

Individual Development

Anne Albrecht
Rick Duffy
Sharon Foltz
B.J. Smith
Craig Snow

Youth & Early Childhood Development

Gene Berry
Nancy Magelli
Andrea Ibanez
Glenna Overstreet
LaVonne Douville

Community Development Advisory Committee

Appointor

Member

Mayor

Andrea R. Canchola
Yolanda Herrera LaFond

Ward 1

Josefina Ahumada
Vacant

Ward 2

Jennifer Lyons
Robert Janssen

Ward 3

Maenelle Fleming
James Michael Humphrey

Ward 4

Gene Berry
Sharaz Ali Peera

Ward 5

Christine Lopez
Maria A. Garcia-Gonzalez

Ward 6

Todd Rathner
Dennis Ambroz

Community Services

Noreen Conroy

Citizen Comments

No citizen comments were received during the 30-day review and comment period.

M. Project Tables

N. Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such

conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Emily Nottingham, Director
Community Services Dept.

Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2004 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public

improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its concerning lead-based paint will comply with the requirements of 24 CFR, subparts A,B,J,K and R;

Compliance with Laws -- It will comply with applicable laws.

Emily Nottingham, Director
Community Services

Date

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Emily Nottingham, Director
Community Services

Date

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Emily Nottingham, Director
Community Services Dept.

Date

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
6. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

7. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance:

City of Tucson
P.O. Box 27210
Tucson, AZ 85726

Check___ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

8. Definitions of terms in the Nonprocurement Suspension and Debarment common rules and Drug-Free Workplace attention is called, in particular, to the following definitions from these rules:

“Controlled substance” means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFT 1308.11 through 1308.15);

“Conviction” means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

“Criminal drug statute” means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

“Employee” means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All “direct charge” employees; (ii) all “indirect charge” employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee’s payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee’s payroll; or employees of subrecipients or subcontractors in covered workplaces).

**LOCAL GOVERNMENT GRANTEE
FY 2003 EMERGENCY SHELTER GRANTS PROGRAM
CERTIFICATIONS BY THE CHIEF EXECUTIVE OFFICER**

I, _____, Chief Executive Officer of _____, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 CFR 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

- (1) The requirements of 24 CFR 576.53 concerning the continued use of buildings for which emergency shelter grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
- (2) The building standards requirement of 24 CFR 576.55.
- (3) The requirements of 24 CFR 576.56, concerning assurances on services and other assistance to the homeless.
- (4) The requirements of 24 CFR 576.57, other appropriate provisions of 24 CFR Part 576, and other applicable Federal laws concerning nondiscrimination and equal opportunity.
- (5) The requirements of 24 CFR 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
- (6) The requirement of 24 CFR 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
- (7) The requirements of 24 CFR Part 24 concerning the Drug Free Workplace Act of 1988.
- (8) The requirements of 24 CFR 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.

- (9) The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
- (10) The requirements of 24 *CFR* 576.57(e) are met dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.
- (11) The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; **and** (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
- (12) The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that State and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of State and local resources.
- (13) HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under

State and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the Department of Housing and Urban Development.

By: _____

Emily Nottingham, Director
Community Services Department

Date